

HTA MOU- Flow Chart

1. Meet with all site members and HTA Executive Board to discuss need for waiver to CBA

2. MOU distributed for review and discussion- copy sent to HTA

3. Site rep picks up official ballot box, voter roster from HTA

4. At least 3 weeks after step 2, site vote is conducted via secret ballot

5. Ballots turned into HTA office for approval by April 1st

6. HTA Board notifies Superintendent, Site by April 8th.

7. Sent to HUSD Cabinet for approval